

Kennedy NASA Policy Directive

Effective Date: January 11, 2011

Expiration Date: January 11, 2016

Responsible Office: Center Operations

SMOKE-FREE WORKPLACE

National Aeronautics and
Space Administration

John F. Kennedy Space Center

1. POLICY

a. Smoking, including electronic cigarettes, is prohibited inside all interior space owned, rented, or leased by NASA KSC; in any outdoor areas under NASA KSC control in front of air intake ducts; near entranceways where significant entrainment of smoke into the building is likely; and in KSC-leased GSA vehicles.

b. Smoking is conditionally permitted in outdoor areas where smoking is not prohibited.

(1) For multi-entry facilities, the Facility Manager shall designate one or more entries as nonsmoking so that approximately 50 percent of all entries are designated smoking permitted.

To the extent smoking entry areas are permitted, the Facility Manager shall make every effort to place these entries in areas around the structure to minimize the impact on smokers.

(2) Single entry facilities' entranceways shall be designated as smoking-prohibited.

2. APPLICABILITY

This policy is applicable to Government-owned or operated facilities and vehicles for which NASA KSC has management responsibility. It applies to all NASA KSC employees, associated contractor and tenant employees, and visitors.

3. AUTHORITY

a. [Executive Order](#) 13058, Protecting Federal Employees and the Public From Exposure to Tobacco Smoke in the Federal Workplace.

b. Title 41 [CFR](#) §101-39.300(d), General Services Administration, Interagency Fleet Management Systems (Federal Property Management Regulations)

c. [NPR 1800.1, NASA Occupational Health Program Procedures](#)

4. APPLICABLE DOCUMENTS

None

5. RESPONSIBILITY

a. The Director, Center Operations, is responsible for:

(1) Coordinating smoking cessation programs.

(2) Determining where smoking in outdoor areas will be prohibited for fire prevention.

b. The NASA Exchange is responsible for stocking and selling smoking cessation aids as agreed to in consultation with the Aerospace Medicine and Occupational Health Branch of Center Operations.

c. The heads of primary organizations are responsible for the general enforcement of this policy in those areas within their management or control.

d. Facility Managers are responsible for:

(1) Posting suitable signs at or near entrances to buildings and facilities indicating that smoking is prohibited inside.

(2) Posting designated no-smoking areas outside buildings and facilities, if necessary, to ensure personnel and operational safety or fire prevention.

(3) Identifying and posting building entrances where smoking is prohibited. Signs shall indicate no smoking within 50 feet of smoking-prohibited entrances.

6. CANCELLATION/SUPERSESSION

This revision supersedes KNPD 1216.1, Rev. A, Smoke-Free Workplace.

Original signed by Janet E. Petro for

Director, KSC

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